

APPROVED
on May 30, 2022
by the Annual General Meeting
of Shareholders of PJSC “Rosseti Lenenergo”
(Minutes No. 1/2022 of June 2, 2022)

Public Joint Stock Company “Rosseti Lenenergo”

REGULATIONS for the General Meeting

(restated)

Saint Petersburg
2022

1. General Provisions

1.1. These Regulations have been prepared in accordance with the Civil Code of the Russian Federation, Federal Law No. 208-FZ On Joint Stock Companies of December 26, 1995 ("Federal Law On Joint Stock Companies"), other Russian legal regulations, and the Articles of Association of Public Joint-Stock Company "Rosseti Lenenergo" (the "Company"). These Regulations set out the procedure for preparation for and holding of the General Meeting of Shareholders of the Company ("General Meeting of Shareholders").

1.2. The General Meeting of Shareholders is the supreme governance body of the Company.

1.3. In its activities, the General Meeting of Shareholders is governed by the Russian laws, the Company's Articles of Association, and these Regulations.

2. Convocation of and Preparation for the General Meeting of Shareholders

2.1. Any resolution to convene the General Meeting of Shareholders shall be adopted by the Company's Board of Directors.

2.2. When preparing for the General Meeting of Shareholders, the Board of Directors shall resolve on:

- a) convening and determining the format of the General Meeting of Shareholders;
- b) determining the date, venue and time of the General Meeting of Shareholders, the start time of registration of persons participating in the General Meeting of Shareholders (if the General Meeting of Shareholders is held in person), or determining the deadline for submission of completed voting ballots and the postal address to which the completed voting ballots are to be sent (if the General Meeting of Shareholders is held in the form of absentee voting), and (if this is provided for by the Company's Articles of Association and if this is technically possible) the e-mail address to which the completed ballots may be sent, and/or the website address where the electronic form of the ballots may be filled in. The list of addresses to which the completed ballots may be sent shall include the address of the Company's registrar;
- c) defining the agenda of the General Meeting of Shareholders;
- d) setting the date of determining (recording) the persons entitled to participate in the General Meeting of Shareholders;
- e) setting the deadline for submission of shareholders' proposals on the nomination of candidates for the election to the Company's Board of Directors, if the agenda of the extraordinary General Meeting of Shareholders includes the election of members of the Company's Boards of Directors;
- f) determining the class(es) of preference shares the holders of which have the right to vote on the items on the agenda of the General Meeting of Shareholders;
- g) determining the list of information (materials) to be provided to shareholders in preparation for the General Meeting of Shareholders, and the procedure for the provision thereof;
- h) approving the form and text of the ballots for voting at the General Meeting of Shareholders, and the wording of resolutions on the items on the agenda of the General Meeting of Shareholders that are to be sent in electronic form (in the form of electronic documents) to nominee holders of shares registered on the shareholder register of the Company;
- i) setting the date for sending voting ballots to the persons entitled to participate in the General Meeting of Shareholders (if the General Meeting of Shareholders is held in the form of absentee voting, and if the General Meeting of Shareholders is held in person provided that in accordance with the Federal Law On Joint Stock Companies or the Company's Articles of Association the voting ballots are to be sent (delivered) to persons entitled to participate in the General Meeting of Shareholders prior to such meeting);
- j) defining the procedure for notifying the Company's shareholders of the General Meeting of Shareholders, including approving the form and text of such notice;

k) electing the Secretary of the General Meeting of Shareholders;

l) approving the expense budget in connection with preparing and holding the General Meeting of Shareholders;

2.3. The sole executive body of the Company shall arrange for the implementation of the resolutions adopted by the Board of Directors of the Company in relation to preparing and holding the General Meeting of Shareholders, including as follows:

– ensure timely submission of a request to the Company’s Registrar to compile a list of persons entitled to participate in the General Meeting of Shareholders as of the date determined by the Company’s Board of Directors;

– ensure the production of ballots in accordance with the form and text approved by the Company’s Board of Directors;

– ensure the sending of voting ballots to shareholders and the acceptance of completed voting ballots, and, if the Company’s Board of Directors resolves on the possibility of sending completed voting ballots to the e-mail address and/or filling out the electronic form of ballots on the website specified by the Board of Directors, the operation of such electronic means of receiving completed voting ballots;

– ensure that shareholders are notified of the General Meeting of Shareholders in the manner and within the time specified in the resolution of the Board of Directors, and the Articles of Association of the Company;

– ensure the preparation of necessary information (materials) with respect to the items on the agenda of the General Meeting of Shareholders and the availability of such information (materials) for review in accordance with the resolutions of the Board of Directors;

– ensure that the Company provides a list of persons entitled to participate in the General Meeting of Shareholders for review at the request of persons included in such list and holding at least one percent of the votes, in accordance with the requirements set forth in the Russian laws, from the date of the receipt thereof by the Company;

– perform other actions for the implementation of resolutions of the Company’s Board of Directors.

3. Particular Aspects of Convening the Extraordinary General Meeting of Shareholders

3.1. An extraordinary General Meeting of Shareholders shall be held pursuant to a resolution of the Company’s Board of Directors at its own discretion or at the request of the Company’s Internal Audit Board, the Company’s Auditor, or the Company’s shareholder(s) holding at least 10 (ten) percent of the Company’s voting shares as of the date of the request.

3.2. Within 5 (five) days from the date when the Company’s Internal Audit Board, the Company’s Auditor, or the Company’s shareholder(s) holding at least 10 (ten) percent of the Company’s voting shares submit a request to convene the extraordinary General Meeting of Shareholders, the Company’s Board of Directors shall resolve to convene or refuse to convene the extraordinary General Meeting of Shareholders.

3.3. The resolution of the Company’s Board of Directors to convene the extraordinary General Meeting of Shareholders or a substantiated refusal to do so shall be sent to the persons who requested to convene the meeting within 3 (three) days from the date of such resolution.

4. Information Support for the General Meeting of Shareholders

4.1. A notice of the General Meeting of Shareholders is published on the Company Website at <https://rosseti-lenenergo.ru/> at least thirty (30) days before the date of the meeting, or, where paragraphs 2 and 8 of Article 53 of the Federal Law On Joint Stock Companies so prescribe, at least fifty (50) days before the date of the General Meeting of Shareholders.

A notice of the General Meeting of Shareholders convened by the Board of Directors may also be delivered to the persons entitled to participate in the General Meeting of Shareholders and recorded in the Company’s shareholder register in one or more of the following ways:

1) by sending an electronic message with the notice of the General Meeting of Shareholders to the email address of the relevant person recorded in the Company's shareholder register;

2) by sending a text message describing the procedure for familiarization with the notice of the General Meeting of Shareholders to the contact telephone number or e-mail address recorded in the Company's shareholder register.

Within 20 (twenty) days or, if the items on the agenda of the General Meeting of Shareholders include the reorganization of the Company, within 30 (thirty) days prior to the date of the General Meeting of Shareholders, information (materials) with respect to the items on the agenda of the General Meeting of Shareholders shall be made available to the persons entitled to participate in the General Meeting of Shareholders in the office of the Company's executive body or in any other places at the addresses specified in notice of the General Meeting of Shareholders and shall be posted on the Company's website at <https://rosseti-lenenergo.ru>. The Company seeks to ensure the availability of materials for the General Meeting of Shareholders at least thirty (30) days prior to the date of such meeting.

Such information (materials) shall be made available during the General Meeting of Shareholders to the persons participating in such meeting.

The said communications and information (materials) are also recommended to be published in English.

4.1.1. The information (materials) to be provided to the persons entitled to participate in the General Meeting of Shareholders of the Company shall include the following documents:

- the Company's annual report and the opinion of the Company's Internal Audit Board on the results of the audit thereof;

- the annual accounting (financial) statements, including the auditor's report, the report of the Internal Audit Board on the results of the audit of such statements;

- substantiation of the proposed net profit distribution;

- report on the Internal Audit carried out in the Company in accordance with Article 87.1 of the Federal Law On Joint Stock Companies;

- substantiations and explanatory notes on the proposed draft resolutions;

- information on who proposed each item on the agenda of the General Meeting of Shareholders;

- details of the candidate(s) to the Company's Board of Directors (if such details are submitted) or information on the candidates' failure to submit them, details of the candidates to the Company's Internal Audit Board, details of shareholders who nominated such candidates, and information whether written consents of the nominated candidates for election to the relevant body of the Company were obtained or not;

- in the event of consideration of the transfer of powers of the Company's sole executive body to a managing organization or manager, details of such managing organization or manager (including information about their relationship with the persons controlling the Company);

- information about the candidates for the Company's auditors that is sufficient to demonstrate their professional qualities and independence, including the name of the self-regulatory organization of auditors where the candidate for the Company's auditors is a member, a description of the procedures used in the selection of external auditors that ensure their independence and objectivity, and information on the proposed remuneration of external auditors for audit and non-audit services (including information on compensatory payments and other expenses associated with the engagement of the auditor) and other material terms of contracts entered into with the Company's auditors;

- draft amendments and supplements to the Company's Articles of Association (or a draft revised version of the Company's Articles of Association) if such amendments and supplements are introduced or approved, and comparative tables of the introduced amendments with the substantiation thereof;

- draft revised versions of the Company's bylaws that regulate the activities of the Company's governance and control bodies (amendments and supplements to such bylaws if any),

and comparative tables of the introduced amendments with the substantiation thereof;

- draft resolutions of the General Meeting of Shareholders;
- information on shareholder agreements entered into during the year prior to the date of the General Meeting of Shareholders;
- opinions of the Company's Board of Directors concerning major transactions;
- report on related-party transactions entered into by the Company during the reporting year, and report of the Internal Audit Board on the reliability of the report on related-party transactions;
- recommendations of the Company's Board of Directors concerning the distribution of profit and losses of the Company for the financial year, including recommendations concerning the amount of a dividend on the Company's shares and procedure for the payment thereof;
- travel directions to the venue of the General Meeting of Shareholders;
- sample form of a power of attorney that a shareholder may issue to his/her representative and the procedure for certification thereof;
- information (materials) provided for by the Russian laws and the Company's Articles of Association.

The list of information (materials) to be provided to the persons entitled to participate in the General Meeting of Shareholders shall be determined subject to the items on the agenda of the General Meeting of Shareholders.

4.2. The minutes of the General Meeting of Shareholders shall be posted on the Company's website within 3 (three) days following the date of drawing up thereof.

The minutes of the General Meeting of Shareholders are also recommended to be published in English.

4.3. When nominating candidates to the Company's Board of Directors, the Company's shareholders shall provide the following information about the nominated candidates:

- 4.3.1. Full name;
- 4.3.2. Identity document details (series and/or number of the document, date and place of issue, issuing authority);
- 4.3.3. Nationality;
- 4.3.4. Place of residence (country, city);
- 4.3.5. Age and education;
- 4.3.6. Occupation;
- 4.3.7. Principal place of employment;
- 4.3.8. Positions held by the candidate at the time of nomination and information about the positions held for the five years preceding the date of nomination;
- 4.3.9. Information on shares held in the Company and its SDCs (number of shares held);
- 4.3.10. Whether the candidate is a member of (candidate for election to) the board of directors, a member of (candidate for election to) the collective executive body or other collective governance body of any other corporate entity;
- 4.3.11. Whether the candidate is an official of any other economic entity, any other official of which is also nominated as a candidate to the Board of Directors of the Company;
- 4.3.12. Whether the candidate is a spouse, parent, son, daughter or a sibling of any officials (manager) of the Company (officials of the Company's management organization);
- 4.3.13. Whether the candidate is a party to obligations with respect to the Company under the terms of which the candidate may acquire property (receive money) the value of which is ten percent or more of the candidate's total annual income, except for receiving remuneration for participation in the activities of the Company's Board of Directors;
- 4.3.14. Whether the candidate is (will be as a result of his/her election to the Company's Board of Directors) a representative of the state, that is, a person who is (will be as a result of his/her election to the Company's Board of Directors) a representative of the Russian Federation or of constituent entities of the Russian Federation in the boards of directors of joint stock companies in respect of which a decision has been made to use a special right ("golden share"), and a person who is required (will be required as a result of his/her election to the Company's Board of Directors) to

vote on the basis of written directives (instructions, etc.) of a constituent entity of the Russian Federation or a municipal entity;

4.4. The provision of the information specified in clauses 4.3.3 – 4.3.14 hereof by the Company's shareholders is recommended but not compulsory. The failure of the Company's shareholders to provide such information may not serve as a reason for refusing to include the relevant candidate in the list of persons to vote on for the election to the Company's Board of Directors.

4.5. The information specified in clause 4.3 hereof on the candidates to the Company's Board of Directors shall be available to all Company's shareholders along with other information and materials with respect to the items on the agenda of the General Meeting of Shareholders.

4.6. In the period prior to the General Meeting of Shareholders, the Company's executive bodies shall implement the Company's information policy in such a way that it is aimed at electing candidates to the Company's Board of Directors who meet the requirements of regulatory authorities and securities market operators of the Russian Federation.

4.7. In preparation for the General Meeting of Shareholders in the form of joint attendance, the Company shall ensure that invitations are sent to members of the Company's executive bodies, members and candidates for members of the Board of Directors, members and candidates for the Company's Internal Audit Board, and the Company's Auditor to participate in the General Meeting of Shareholders.

4.8. Shareholders may request, through the Corporate Secretary, additional clarifications from the Company's officials regarding the items on the agenda of the General Meeting of Shareholders. Questions shall be in writing and sent to the Company by e-mail at: SD@lenenergo.ru. SD@lenenergo.ru.

5. General Meeting of Shareholders Held in Person

Holding of the General Meeting of Shareholders of the Company in person implies the direct participation of the Company's shareholders in the General Meeting of Shareholders to discuss the agenda items and adopt resolutions on the items put to a vote.

When the General Meeting of Shareholders is held in person (in the form of joint attendance of shareholders to discuss agenda items and adopt resolutions on the items put to a vote), information and communication technologies may be used to enable remote participation in the General Meeting of Shareholders, discussion of agenda items and adoption of resolutions on the items put to a vote, without the actual presence at the venue of the General Meeting of Shareholders.

5.1. Registration of Persons Eligible to Participate in the General Meeting of Shareholders.

5.1.1. The persons entitled to participate in the General Meeting of Shareholders shall be registered by the person performing the functions of the Counting Panel (hereinafter referred to as the Counting Panel) at the venue of the General Meeting of Shareholders specified in the notice of the meeting. If this is provided for in the notice of the meeting, shareholders may also register to participate in the meeting on the website specified in the notice.

Registration of persons entitled to participate in the General Meeting of Shareholders shall commence at the time specified in the notice of the meeting.

5.1.2. Persons (their representatives) entitled to participate in the General Meeting of Shareholders shall register in order to participate in the General Meeting of Shareholders held in person.

If voting on the agenda items of the General Meeting of Shareholders held in person may be carried out by sending the completed voting ballots to the Company and/or by filling out the electronic form of ballots on the website at the address specified in the notice of the General Meeting of Shareholders (if such an opportunity is provided for by a resolution of the Board of Directors), the persons whose ballots have been received or whose electronic form of ballots has been filled out no later than two days prior to the date of the General Meeting of Shareholders will be registered

for participation in the General Meeting of Shareholders.

Shareholders who, in accordance with the rules of the Russian securities legislation, have given instructions on voting to the persons keeping records of their rights to shares, if communications expressing their will are received no later than two days prior to the date of the General Meeting of Shareholders, shall also be deemed to have taken part in the General Meeting of Shareholders.

5.1.3. For the purpose of registration, a shareholder (shareholder's representative or legal successor) who has arrived at the General Meeting of Shareholders shall present a passport or any other identity document.

When registering to participate in the General Meeting of Shareholders, the shareholders' representatives, in addition to their identity documents, shall present to the Counting Panel a power of attorney for voting issued in accordance with the requirements set forth in the Civil Code of the Russian Federation and the Federal Law On Joint Stock Companies or a notarized copy thereof.

If a sole executive body being an individual is registered to participate in the General Meeting of Shareholders as a representative of a corporate shareholder, in addition to the identity documents of the shareholder's sole executive body, the Counting Panel shall be provided with a copy of minutes (extract from the minutes) of the authorized body's meeting containing the resolution on the appointment of the sole executive body duly certified by the corporate shareholder.

When registering to participate in the General Meeting of Shareholders, legal successors of shareholders, in addition to their identity documents, shall present to the Counting Panel with notarized copies of the documents confirming the legal succession.

In the event of failure to present the documents specified above, a shareholder's legal successor or representative may not participate in the General Meeting of Shareholders.

5.1.4. The persons entitled to participate in the General Meeting of Shareholders shall be registered provided that the persons who have arrived to participate in the General Meeting of Shareholders are identified by comparing the data contained in the list of persons entitled to participate in the General Meeting of Shareholders with the data specified in the documents presented by such persons.

5.1.5. Upon registration, a person participating in the General Meeting of Shareholders shall be provided with ballots for voting on the agenda items.

If voting at the General Meeting of Shareholders may be carried out by sending completed voting ballots to the Company, at the request of the persons included in the list of persons entitled to participate in such a General Meeting of Shareholders, they shall be provided with voting ballots with a note on the re-issuance thereof.

5.1.6. The registration of persons entitled to participate in the General Meeting of Shareholders shall end when the Chairperson of the General Meeting of Shareholders announces the completion of the discussion of the last item on the agenda of the General Meeting of Shareholders for which there is a quorum.

5.2. **Opening of the General Meeting of Shareholders.**

5.2.1. At the start time of the General Meeting of Shareholders as specified in the notice of the General Meeting of Shareholders, a representative of the Counting Panel shall announce whether there is a quorum with respect to the items on the agenda of the General Meeting of Shareholders.

5.2.2. The General Meeting of Shareholders shall be duly constituted (quorate) if attended by shareholders holding in aggregate more than half of the votes attached to the Company's outstanding voting shares.

If the agenda of the General Meeting of Shareholders includes items to be voted on by a different composition of voters, the quorum for passing resolutions on such items shall be determined separately.

In this case, the absence of a quorum for passing resolutions on the items that are voted on by one composition of voters does not prevent passing resolution on the items that are voted on by another composition of voters for which a quorum is present.

When passing resolutions on consent to the execution or subsequent approval of a related-party transaction, the General Meeting of Shareholders shall be deemed duly constituted regardless of the number of shareholders holding the Company's voting shares, not interested in the relevant transaction and taking part in such meeting.

5.2.3. If there is a quorum for at least one of the items on the agenda of the General Meeting of Shareholders, the Chairperson of the General Meeting of Shareholders shall declare the meeting open.

5.2.4. The General Meeting which is quorate only for certain items on the agenda at the time of its opening may not be closed if any persons whose registration provides a quorum enabling the adoption of resolutions on other items on the agenda of the General Meeting have been registered by the registration closing time.

5.2.5. If by the start time of the General Meeting of Shareholders there is no quorum for any item on the agenda of the General Meeting of Shareholders of the Company, the Chairperson of the General Meeting of Shareholders shall announce the postponement of opening of the General Meeting of Shareholders for 2 (two) hours.

The opening of the General Meeting of Shareholders of the Company may not be postponed more than once.

If, 2 (two) hours after the announcement that the opening of the General Meeting of Shareholders is postponed, no persons have registered whose registration provides a quorum for at least one of the items on the agenda of the General Meeting of Shareholders, the Chairperson of the General Meeting of Shareholders shall announce that the General Meeting of Shareholders has failed to take place.

If, 2 (two) hours after the announcement that the opening of the General Meeting of Shareholders is postponed, any persons have registered whose registration provides a quorum for at least one of the items on the agenda of the General Meeting of Shareholders, the Chairperson of the General Meeting of Shareholders shall declare the General Meeting of Shareholders open.

5.2.6. If a quorum required to hold the annual General Meeting of Shareholders is not present, an adjourned General Meeting of Shareholders shall be held with the same agenda.

If a quorum required to hold an extraordinary General Meeting of Shareholders is not present, an adjourned General Meeting of Shareholders may be held with the same agenda.

5.3. Discussion of the items on the agenda of the General Meeting of Shareholders.

5.3.1. Persons reporting at the General Meeting of Shareholders shall comply with the following time limits on speeches:

report on items on the agenda - up to 30 minutes;

co-report - up to 20 minutes;

debates - 5 minutes;

questions and explanations - 2 minutes each.

The Chairperson of the General Meeting of Shareholders may extend the report time specified in this clause.

5.3.2. A shareholder wishing to participate in the debate on the items on the agenda of the General Meeting of Shareholders shall send a written request to the Secretary of the General Meeting of Shareholders.

Such request shall contain the full name (corporate name) of the shareholder (shareholder's representative), the agenda item on which the shareholder wishes to speak, postal address or e-mail address for sending a response, and shall also be signed by the shareholder.

A question shall be sent in writing to the Secretary of the General Meeting of Shareholders; in addition to the wording of the question to be asked, the shareholder (shareholder's representative) shall also specify his/her full name (name of the corporate shareholder), postal address or e-mail address for sending a response, and the question shall be signed by the shareholder.

5.3.3. The Secretary of the General Meeting of Shareholders shall deliver the requests and

questions received from shareholders to the Chairperson of the General Meeting of Shareholders.

If by the time of opening the General Meeting of Shareholders there is a quorum only for certain items on the agenda, at the end of discussion of the last of such items, a representative of the Counting Panel or other person performing the functions of the Counting Panel shall announce whether there is a quorum or not for other items on the agenda.

5.3.4. After the end of the discussion of all items on the agenda of the General Meeting of Shareholders for which there is a quorum, the Chairperson of the General Meeting of Shareholders shall announce the end of discussion of the items on the agenda and the closing of registration of persons participating in the General Meeting of Shareholders.

5.3.5. Before the discussion of the agenda item concerning election of members of the Company's Board of Directors, the representative of the person performing the functions of the Counting Panel shall announce the number of cumulative votes cast for each of the candidates included in the voting list based on the ballots received or the electronic form of which was filled out on the website no later than two days prior to the date of the General Meeting.

5.4. Voting at the General Meeting of Shareholders.

5.4.1. Voting at the General Meeting of Shareholders held in the form of joint attendance shall be carried out in accordance with the procedure set forth in the Federal Law On Joint Stock Companies, other legal regulations, the Company's Articles of Association and these Regulations.

5.4.2. Voting on the items on the agenda of the General Meeting of Shareholders shall be carried out using voting ballots.

Receipt by the Company's registrar of communications with the will of persons who are entitled to participate in the General Meeting of Shareholders, are not listed on the Company's register of shareholders and, in accordance with the requirements of the Russian securities legislation, have given instructions on voting to persons keeping records of their rights to shares shall be equivalent to voting by ballots.

5.4.3. Persons registered for participation in the General Meeting of Shareholders held in person may vote on all items on the agenda from the time when the General Meeting of Shareholders is declared open until the time of commencement of vote count.

5.4.4. After the end of the discussion of the last item on the agenda of the General Meeting of Shareholders (the last item on the agenda for which there is a quorum), the persons who have not voted up until that time shall have 30 (thirty) minutes to vote.

Any person who has completed a voting ballot may, before the General Meeting of Shareholders is closed, request that a copy of the ballot completed by such person be produced and certified by the Company's Counting Panel (representatives of the registrar performing the functions of the counting panel) by submitting a respective written request. If there is a technical possibility to produce and certify a copy of the completed ballot during the General Meeting of Shareholders, the copy of the completed ballot certified by the Counting Panel shall be delivered to the person before the General Meeting of Shareholders is closed, or, otherwise, within a reasonable time after the General Meeting of Shareholders is closed. Copies of the completed ballots shall be produced at the expense of the Company.

5.4.5. Upon the expiration of the specified time, the Chairperson shall announce the vote count commencement.

5.5. Summarizing and Announcing the Results of Voting on the Agenda Items of the General Meeting of Shareholders. Closing of the General Meeting of Shareholders.

5.5.1. The Counting Panel shall count the votes and summarize the voting results on the agenda items of the General Meeting of Shareholders in accordance with the requirements of the applicable laws.

5.5.2. Resolutions adopted by the General Meeting of Shareholders and the voting results may be announced at the General Meeting of Shareholders during which such voting takes place and shall be communicated as the Voting Results Report to the persons included in the list of the

persons entitled to participate in the General Meeting of Shareholders in the same manner as prescribed by the Company's Articles of Association for notification of the General Meeting of Shareholders within four business days after the closing date of the General Meeting of Shareholders.

5.5.3. If a person registered in the Company's register of shareholders was a nominee shareholder at the date of determining (recording) the persons entitled to participate in the General Meeting of Shareholders, the information contained in the Voting Results Report shall be provided to the nominee shareholder in accordance with the rules set forth in the Russian securities legislation for providing information and materials to persons exercising rights with respect to securities.

5.5.4. After the announcement of the results of voting on the agenda items of the General Meeting of Shareholders, if they are announced at the General Meeting of Shareholders, the Chairperson shall declare the General Meeting of Shareholders closed.

6. General Meeting of Shareholders Held in the Form of Absentee Voting.

6.1. Voting on the agenda items of the General Meeting of Shareholders held in the form of absentee voting shall be carried out using voting ballots.

Receipt by the Company's registrar of communications with the will of persons who are entitled to participate in the General Meeting of Shareholders, are not listed on the Company's register of shareholders and, in accordance with the requirements of the Russian securities legislation, have given instructions on voting to persons keeping records of their rights to shares shall be equivalent to voting by ballots.

6.2. Shareholders whose ballots were received and/or whose electronic form of ballots was filled out on the website specified in the notice of the General Meeting of Shareholders (if such an opportunity was provided for by the resolution of the Company's Board of Directors) before the deadline for submission of ballots to the Company specified therein, and shareholders who, in accordance with the rules of the Russian securities legislation, have given instructions on voting to persons keeping records of their rights to shares, if communications expressing their will were received before the deadline for submission of ballots, shall be deemed to have taken part in the General Meeting of Shareholders held in the form of absentee voting.

If the deadline for submission of completed voting ballots falls on a non-business day, the deadline for submission of completed voting ballots shall be the following business day.

The deadline for submission of voting ballots shall expire on the day when the voting ballots stop being accepted, at the hour when the Company's working day ends in accordance with the established rules.

6.3. The completed voting ballots may be sent to the Company by registered mail, delivered personally against signed receipt to the person performing the functions of the Company's sole executive body, to the person authorized to receive correspondence addressed to the Company, sent to the Company's Registrar or to the e-mail address determined by the resolution of the Company's Board of Directors in preparation for the General Meeting of Shareholders. If the Company's Board of Directors adopts the relevant resolution, the electronic form of voting ballots may also be filled out on the website determined by the relevant resolution of the Company's Board of Directors and specified in the notice of the General Meeting of Shareholders of the Company.

6.4. The person performing the functions of the Company's sole executive body shall arrange for the collection, safekeeping and transfer of the completed voting ballots to the Counting Panel.

6.5. When filling out a ballot, an individual shareholder shall indicate his/her surname and initials; a corporate shareholder shall indicate the full business name of the corporate entity.

6.6. When filling out a ballot, a representative of an individual shareholder shall indicate his/her surname and initials, as well as the details of the power of attorney (other document confirming his/her authority); a representative of a corporate shareholder shall indicate his/her surname and initials, as well as his/her position or details of the power of attorney (other document

confirming his/her authority).

6.7. A shareholder's representative shall attach a power of attorney (a notarized copy thereof) or other document under which he/she acts to the voting ballot.

6.8. The General Meeting of Shareholders held in the form of absentee voting shall be duly constituted (quorate) if, no later than the deadline for submission of the voting ballots, the Company has received ballots from shareholders holding in aggregate more than half of the votes attached to the Company's outstanding voting shares.

6.9. Resolutions adopted by the General Meeting of Shareholders and the voting results shall be communicated as the Voting Results Report to the persons included in the list of persons entitled to participate in the General Meeting of Shareholders in the same manner as prescribed for notification of the General Meeting of Shareholders, within four business days after the deadline for submission of ballots.

If a person registered in the Company's register of shareholders was a nominee shareholder at the date of determining (recording) the persons entitled to participate in the General Meeting of Shareholders, the information contained in the Voting Results Report shall be provided to the nominee shareholder in accordance with the rules set forth in the Russian securities legislation for providing information and materials to persons exercising rights with respect to securities.

7. Working Bodies of the General Meeting of Shareholders of the Company

7.1. The working bodies of the General Meeting of Shareholders are as follows:

- a) Chairperson of the General Meeting of Shareholders;
- b) Counting Panel;
- c) Secretary of the General Meeting of Shareholders.

7.2. The Chairperson of the Board of Directors shall act as the Chairperson of the General Meeting of Shareholders.

If the Chairperson of the Board of Directors is not present at the General Meeting of Shareholders, the functions of the Chairperson of the General Meeting of Shareholders shall be performed by the Deputy Chairperson of the Board of Directors.

If the Chairperson of the Board of Directors and his/her Deputy are not present at the General Meeting of Shareholders, any member of the Board of Directors may preside at the General Meeting of Shareholders by resolution of the members of the Board of Directors present at the General Meeting of Shareholders.

7.3. The Chairperson of the General Meeting of Shareholders shall open and close the meeting, announce the agenda of the General Meeting of Shareholders and the order of presentations and reports on the agenda items, announce the end of discussion of the agenda items and the commencement of vote counting, ensure compliance with the procedure for holding the General Meeting of Shareholders as prescribed by these Regulations, and sign the minutes of the General Meeting of Shareholders.

7.4. The functions of the Company's Counting Panel at the General Meeting shall be performed by a professional securities market operator having a license to carry out register-keeping activities, being the holder of the Company's register of shareholders (the Company's Registrar).

7.5. The Counting Panel shall perform the following functions:

- a) verify the powers of and register persons participating in the General Meeting of Shareholders (shareholders and their representatives);
- b) determine whether the General Meeting of Shareholders has a quorum;
- c) explain any issues arising in connection with the exercise by Company's shareholders (their representatives) of their right to vote at the General Meeting of Shareholders;
- d) explain the procedure for voting on matters put to a vote;
- e) ensure compliance with the established procedure for voting and exercising the rights of the Company's shareholders to participate in voting;
- f) count the votes and summarize voting results;

- g) draw up the voting report;
- h) communicate voting results to the Company's shareholders;
- i) transfer voting ballots to the archive;
- j) other functions pursuant to the Russian laws, the Company's Articles of Association and the agreement between the Company and the Registrar.

7.6. The Company's Corporate Secretary shall perform the functions of the Secretary of the General Meeting of Shareholders, unless otherwise resolved by the Company's Board of Directors.

If the Company's Corporate Secretary is unable to perform the functions of the Secretary of the General Meeting of Shareholders, the Secretary of the General Meeting of Shareholders shall be elected by the Board of Directors when resolving issues pertaining to the preparation for the General Meeting of Shareholders.

7.7. The Secretary of the General Meeting of Shareholders shall perform the following functions:

- a) receive requests from persons participating in the General Meeting of Shareholders for the right to speak in the debate on the meeting agenda items, and receive questions;
- b) deliver the requests and questions received from shareholders to the Chairperson of the General Meeting of Shareholders;
- c) record the progress of the General Meeting of Shareholders (key points of presentations and reports);
- d) other functions provided for in these Regulations and the Company's Articles of Association.

8. Financial Support for the General Meeting of Shareholders of the Company

8.1. Expenses pertaining to the preparation for and holding of the General Meeting of Shareholders shall be covered by the Company, in accordance with the cost estimates approved by the Board of Directors, and included in the Company's budget.

8.2. The CEO shall submit a report to the Board of Directors on the expenditure of funds in connection with the preparation for and holding of the General Meeting of Shareholders within two months after the General Meeting of Shareholders.

8.3. If an extraordinary General Meeting of Shareholders is held by persons requesting its convocation, the costs related to the preparation for and holding of such meeting shall be paid by such persons.

By resolution of the General Meeting of Shareholders, the Company may reimburse the documented expenses of the above persons in connection with the preparation for and holding of the General Meeting of Shareholders.

9. Final Provisions

9.1. If, as a result of any changes in the laws and regulations of the Russian Federation, any provisions of these Regulations come into conflict therewith, such provisions shall cease to have effect, and until these Regulations are amended the Company shall be governed by the laws and regulations of the Russian Federation.

9.2. If all voting shares of the Company are held by a sole shareholder, these Regulations shall not apply, and resolutions on matters falling within the competence of the General Meeting of Shareholders of the Company shall be adopted by such sole shareholder (the authorized governance body of the shareholder), executed in writing and communicated to the Company.